

November 1, 2021

The meeting of the Little Creek Town Board was called to order at 7:06 pm by Mayor Glenn Gauvry. Three Commissioners were present, Judy Hegman, Stacy Hoffer, Theresa May and 13 townspeople, Carol Williams, Bill Clark, Clay Crommett, Susan Freeze, Jason Courtney, Jada Courtney, Darla Courtney, Stephanie Courtney, Scott Bundek, Adrienne Hegman, Ed Strouse, Angie Strouse and Doug Hegman.

The minutes of previous meeting were accepted in written form and a motion was made by Stacy and seconded Judy by to accept the minutes. Motion carried.

Judy read the Treasurer's Report and a motion was made by Stacy and seconded by Theresa to accept the Treasurer's Report. Motion carried

Judy read a list of bills. A motion was made by Stacy and seconded by Stacy to pay all bills. Motion carried

COMMUNICATIONS

Stacy tonight would be her last meeting because having another child before next meeting and anticipates her home activities will increase somewhat. Not fair to Town Council and notice more people are interested in getting involved so should be replaced pretty easily or hopes so. But can't dedicate the time needed, giving 3 hours or so, and Board has been awesome and thank you, but has a PhD and nonprofit she is the President of, a full-time job and two kids, of soon will have, so calling it. Thank you Stacy. Judy asked if she needed to write a letter resignation and she agreed to do that, using either Town or her own letterhead doesn't matter. Will complete the proofreading for the Land Ordinances or the Town Ordinances, that were talked about to make sure formatting cleaned up before she leaves then go she shall.

OLD BUSINESS

Glenn received one complaint, maybe more than one, regarding access to our Zoom meetings. The individual was informed that we have not and never blocked anyone from our Zoom meetings and that since everyone seemed to be using the same in number to get in, that same that is being used tonight, assuming problem probably was on their end, but maybe not. Glenn did go and create a new login for tonight and posted on Town's website and Penny sent it around. Trying to be extra careful to make sure nothing wrong with link. Seems to be nothing wrong to night. Stacy pointed out that the last time she couldn't get in just kept spinning and spinning saying that the host was trying to let her in and that something was wrong with the meeting. Theresa said she has experienced the same thing and at last month's meeting could not get in and was using her phone and could not do a call in for whatever reason. Stacy said it was an update that Apple to run they had a serious data breach and as soon as the update was done all the zoom

meetings started working, actually something larger than Little Creek. That bears out what Glenn has been saying, if we have people on line that has used all the same link for Zoom and people on line using the same phone number have gotten in than more than likely it was something to do with their own equipment. Like Stacy pointed out it had something to do with an Apple update and Glenn can do nothing about that from him end or see it from his end and if people using phone and video link are getting into the meeting safe to assume the links work. Beyond that not much else he can do. However, after tonight's meeting the fire company has agreed to take the responsibility for the safety COVID compliance regulations and to prepare the meeting hall for us and until we hear something different from the Governor, our meetings will be held there beginning next month, December.

Theresa - nothing to report on code enforcement at this time. Theresa said she needs to talk to Glenn to find out exactly he is expecting regarding the sidewalks, not sure if everyone is on the same page. Theresa has been looking at thinks things look pretty good with exception that people have not getting rid the grass that is growing up in the cracks of their sidewalks and that is something that is probably hard to keep up with. The people at the north. A sidewalk is 30" wide so when you go down the street and see a sidewalk that is 20" wide you know that is not the sidewalk. The worst area seems to be basically from Sam's house, across from the Post Office, on the west side of the street walking south almost everyone house in a row until you get to Clay's. Clay's next door neighbor to the north and the one north of that and the one north of that, until you get to Sam's all have very narrow sidewalks because they have not cut them back to width and with more and more people walking through Town going to and from Joe's place those sidewalks should be full width. That's the residents responsibility anyway. With those same properties you will notice that the grass has grown up up around the curb and that shouldn't be there either, is what he is referring to. About 6 houses or so. The other area of Town go past Jimi's house those commercial sidewalks are all overgrown and those property owners should be held just as responsible as the others as for making sure those sidewalks are clear. Those sidewalks go almost to the bridge or to the bridge, need to double check, so if anyone is walking down that side of the street you safely can walk down to get to the boat ramp. They should be cleaned too. That is what Glenn was referring to regarding the sidewalks and curbs.

Stacy – Renters. Got the email from Allison suggesting how we could alter the site to make it easier. She also recommended issuing invoices. Both are excellent suggestions. She does have a template for invoices. She thinks that what needs to happen to the renting fees, set schedule, would recommend automated sending during certain times of the year so they know it's coming. The hardest is the tracking, since it is self reporting, thinks that definitely something that we can improve and continue doing. Her suggestions were very helpful, issue the invoices and have a spot on the site where they can pay it. She's right, if Camden-Wyoming can figure it out we can. It's just a matter of getting a webmaster to put it on there and having to deal with payment processing. Glenn is the webmaster right now and has certain limitations what he can wrap his mind around to do, if we could use PayPal that would not be too difficult to do. Knows she is from Lewes and used to a more upscale community service website and if we could get someone to help do this that would make things easier. Biggest concern is not how fancy our process is but

that we have a process that we have identified renters that we are collecting \$500/year rental fees from the one we have identified and if could get the community to be more supportive to help us identify those that are skating by we could get a more complete list. That would be a good step in the right direction, but we need people to let us know there is a renter living next door to us so we could check see if we already have them on our list. Some special cases in Town where we have Rent To Owner and not renters, not sure that to do. Thought some of her suggestions were quite precious. PayPal would take a 2% fee. So should we pay for the convenience of PayPal when you should just drop a check in the mail. Small town so just drop it in the mail. Only have 12 renters for the entire Town, 12 properties, that we are aware of and we're only talking about 1 person who complained. Only so much manpower and money we should expend. If we need to handwrite her her own personal invoice we'll do that. It's cheaper than redoing the whole website thing for one person. The invoice would be very easy to add to the letters and not add much else. It is a simple thing to write an invoice and if she really wants an invoice we can get her one. Don't need to set up a payment process on the site but it would be nice to have an information for renters tab somewhere on the website. As part of the Land Development Ordinance we broke out the rental agreement from that Ordinance. One of the complaints we have had in the past that because it was in there it was too difficult to find so it has been, for a while, removed from that bigger document. We have to first find out from our Solicitor whether when we passed the rental ordinance that we passed it to be part of the overall Ordinance or whether we passed it to be separate and then combined it because we thought it was convenient. It was the latter, we combined it because we thought it was convenient, but we passed it as a stand-alone, which allows us to pull it out and use it as a stand-alone. If anyone goes to our website, clicks on Community and looks at Land Use and Ordinances there is a stand-alone Renters Ordinance that they can read through, it is not built into anything else, it stands all by itself. So if we need to put a form there, not sure if there is one and if we have a form that would be the perfect place to put it. Tack it in as a .pdf and add it to the end of the Rental Ordinance or if it was easier for everyone to post it as a stand-alone underneath that Ordinance. The Ordinance is clean and anyone who does not know we have a Rental Ordinance, that's where it is. Put in a little blurb what the Town is capable of when you have rental units, because you have Landlord complain to us a lot about tenants. Unfortunately, we are not the police and not the county and we cannot help them. Those who have complained have been referred to the County and the police because it is true that the Town has limitations. It is true that we are not fully capable of implementing some of the things that are in our renter's agreement, for example we do have the authority to go in and inspection for safety issues and structure issues. We do not have that relationship with the County yet to be able to go in and do that. Don't believe that Dennis has the authority to do. People are not telling us when they are getting ready to rent out a place, which would be when you would have that inspection done before that was occurring. We are working on that.

Judy asked Theresa if Dennis got up with her about the places he inspects. Theresa just sees the email he sends. Have not been in communication with him other than through emails that get sent out. Judy received a bill and paid it but didn't see Theresa's OK before paying. She had not seen the bill. He sent bill one time and has seen nothing since. No reference so Judy thinks

Dennis needs to send bill to Theresa and give the Town just hours not knowing for sure when he was here. Theresa not sure if he sent her a bill in an email she may have missed, but she does not recall actually seeing an invoice. Glenn can reach out to him, at least 3 times, and will contact him again to reach out to Theresa to meet and discuss things. Assumed that after the third time that he actually did contact Theresa and Glenn did not need to stay on top of him. Only sends Glenn email stating that he was in Town and sending information to Theresa. Doesn't say what he saw and Theresa is saying she has received no information from him. June 14 was the only meeting that they had. Glenn will reach out to him.

Dog Park – anything we need to know or need anything for winterizing. Will be taking the pumps down by the end of the month of if it gets cold will put in office at Town Hall. Ordered pull bags and they should last all winter. Susan has been helping him, hate to see her leave because she has been a big help at the park. Putting trash out and things like that. Hopes Mike Little will drawing to a close. Did not cut grass the past week so maybe one more cut. Has done a great job this summer. Park has looked nice all summer long. The wider swatch of phragmites that was gone, Glenn thought it was Mike but it was connected to flood plain study and they cleaned it. On south end additional 6' in front and on the side that had been cleared back. Originally thought it was Mike who did it but it is now growing back. People doing flood plain study pushed it back so they could do work. Doug talked to Mike and it should definitely be pushed back more. Did not charge anything. Mike did push it back last month. Nothing yet this month. When he starts again, and Glenn is the only property on south end, east side, that does not have phragmites in his backyard because he wage war on it in 2007. Nothing in his backyard comes from the front comes in from the neighbors on the side. Does not like brackish water that much has its own plumbing system. So it usually goes from the front in which is why the marshes have nothing in the middle only the front and sides. Have to stay on top of it. If you keep cutting it down, little by little more natural things start taking its place. Susan question does Mike take care of filling in the holes at the Dog Park or should they get some dirt? We fill holes, Doug usually fills holes, Susan said she will get some dirt and fill holes. Judy will reimburse her for any costs. Have several really deep holes. Have been getting some pretty good sized dogs at the Park. Susan will check and get several 5 gallon buckets of dirt from either Fire Company or Mike to fill holes. Don't buy the dirt. Nothing at firehouse.

Clay – Traffic Calming. Nothing new to report. Dropping off the report to the Little Creek Grill and Joe said it is creating a lot of interest and conversation. Some cars seem to be going slower, but still over 80% exceeding. Glenn looking at reports to see if there is trend of one thing or another that might be occurring and sadly the only trend he can see is traffic situation remains pretty much consistent. Violations seem to remain in the 80% of the overall traffic and the overall traffic is still 17,000 car/week or there about. Haven't discussed State Police coming back for a while. Put on hold for a while since one of the top three expenditures in our budget \$800-900/month. For 8 hours \$114/hr. One reason we stopped them is when Clay came on board and started doing his report, this top expenditure, the State Police, could only afford to have them come in Town 8 hrs/month and the 8 hr month at \$100+/hr each month they would write only maybe 6 or 7 tickets and out of those 6 or 7 tickets the Town actually would receive

nothing because of the way they were marked down. Received no money so it was at \$800-900/month expenditure for stopping 6 or 7, but let's be generous and say they stopped 20, but they did not. As we know from Clay's report we have 17,000 speeders a week, a week. When you're only stopping 8 a month and you're paying \$900 for those 8, you have about \$100/speeder there, but not making a drop in the bucket. So clearly something else needs to be done in terms of traffic calming and have been working pretty diligently on several different strategies to try and to deal that. One was the fail study, that was done with the U of D, and that caused a lot of ire within in the Ag community. Got DelDOT here, who was part of study in the first place, but that was cancelled and removed. Not a direction we are pursuing are looking at other angles. The thing they were stopping them for was not speeding but seatbelt violations, not getting our money's worth out of that. The State Police weren't there if some crime where to occur while they were sitting in their car, wherever they chose to park, the hour of two they would stay, if they would deal with that, if they pulled over someone that had some pending violations, they would deal with that, but for the most part what they did do was traffic. At the tune of \$900/month. Glenn has placed on main heading bar on Town's Website, only allowed 4 items, Air Quality, Tides, Photos, Video. Have them pull photos that already exist somewhere else and replacing that with Traffic flow. Our Main Thing will have Air Quality Monitors, we have throughout town for people to look, next would be Traffic Flow. They would click on that and they will be there will be archived .pdf's Clay generates on traffic flow, so anybody that wants to look at the amount of traffic flowing through Town by speed and by day they can see it that easily. They can go to database but not sure if Clay wanted that information linked that way since it was his personal work. So easier to create a place on our website and take the .pdf Sections that are applicable, like a quick snapshot, and post them there. Taking the .pdf from Clay's information and posting, but Clay found that the link and it displayed the information in portrait mode. Glenn can fix the file so it displays correctly. Cannot do anything with the heading because that has more to do with the structure of our website so he could not add had to have someone else do it. Did give them a document to use so they had something to put in there and that is what they did, they just didn't it in the right direction. Glenn can correct the orientation himself and has the more recent ones too so now that's up will add the other three to the other two and make sure the orientation is correct. For the most part will be using Clay's .pdf where he breaks down the different speed limits in about a two week period. Clay said we have four reports on the weekly which represents the 4 weeks in October so far. Glenn has reports by week, grand total, reports by all day or a certain day of the month, all Monday's, all Tuesday's, all Wednesday's, etc., then individual day reports. What Glenn wanted to do that was the most useful is for average person going there to be able to, totals are great for Glenn gives him the down and dirty of what's happening overall, see how many people were going over the speed limit, how many were going 25-35, the different brackets that are in the report. The reports that show those are what Glenn has been posting because it lets people know that we know we have some speeding problems. Judy said she has noticed that people hit their brakes at the Post Office like they slowing down coming through Town, but they are not. Theresa goes 25 when driving through Town and has people pass on double solid yellow to go around her so they don't have to do the speed limit. Glenn has had that happen too. Town has been working on this for quite some time and not an easy problem to deal with. One of the things we are trying to get in Town, it

won't stop the speeding but maybe some of it, but put people on notice is by putting in three crosswalks. One at the Post Office to help people trying to cross over and people going to the Dog Park, one at the Methodist Church and the third one at the Store, Lowe Street. The thing with crosswalks is putting in and DeIDOT will not impinge upon the ag vehicles going back and forth. They will at least have a visual barrier to know that someone could be crossing so they have to slow down a tad to make sure no one is crossing before they continue to speed. They won't do anything for the speeding per say, some people might have a fit, but we should have those crosswalks. If somebody ignores them and someone gets hurt, that's one thing, but if we don't make the effort to keep people safe that is something else. So working on trying to get those. DeIDOT is very slow on moving on some of these things, but due to our partnership with the U of D we are cutting through some of the red tape. The Town will not have to pay for the work. Glenn begs and borrows try and get things done at not cost of the Town. The Town has \$935.18 in Municipal Street for curb to curb work. If money was the only problem, which in this case it is not. We are not allowed to put them in ourselves, have to be approved by DeIDOT. DeIDOT has to make a determination as to whether our road and those sites warrant it. Once they decide it warrants then there is several different design formats that can be used. Glenn suggested a few from his travels that he thought were rather effective; some were around the hospitals that seemed to be pretty good. They have to approve all of that. Not a matter of money, we could also get the Community Transportation Fund from Rep. Carson, to probably help us out if money was an issue.

Judy finally got the last check from Rep. Carson. Sent Duffield a check for \$8,300some dollars we owed them though Rep. Carson. Now we need to get the other part. But that was so slow coming. Judy was checking with the bank everyday to see if money was deposited in Town's account. Money came in Friday and check was mailed. We still owe them \$24,000 from the other part of the grant, which they don't get, and they cannot invoice us for until we have gotten the report. That is a stipulation on that grant is that the Town needs to have the report in hand and approved it. Invoice Judy has shows Town late in getting the money to them, but also added a little bit we still owe. Billed us for \$14,475.15, got part of it, but according to this report they have not finished the work. So we will not get final bill until they finish and they have to finish and issue the report the way the grant reads. Since check mailed Town is good until we get the report, which we have not received yet.

Bill – American Rescue Plan – nothing specific to report. Looked over the papers. Looks pretty limited what we can do. Is going to have to call them and get some ideas what they think we can spend money on. Was hoping we could get money to spend on the sidewalk where the Dog Park is over the backdoor at the Town Hall, but from the materials he has read sidewalks are not included. If anybody else has ideas of what the Town could spend the money on, it's free money, let Bill know and he'll bring it up to the attorneys. Going to ask them for their input and what they have enabled other Towns to spend the money, maybe we could piggyback on their ideas. Nice having that number to call so we don't have to contact our lawyer. Bill working on the Town's behalf to determine what we can spend the money on and how to go about doing that. One of the issues has been how it's to be spend and issues coming from other municipalities

about how to go about it. So what ended up happening was an offer was made by League of Local Governments, who took it upon themselves, to hire an attorney to represent all communities and what they asked for in return was a percentage of the amount of money you received, a rather small percentage .04%, collectively it was enough with this that the law firm said they would represent all the municipalities and we could ask them any questions that we had about any problems that we had in terms of accessing the money, spending the money, reporting, whatever needed to be done to be compliant with these funds we have an attorney through that organization that we can tap into. Bill generously donated his time to oversee that on the Town's behalf. Stacy wanted to know if money could help with flooding on Bell Street, as Adrienne mentioned that ditch has been hand dug, which is an insane amount of work. It has helped but it has not resolved the issue. Is there any way that money could go towards the infrastructure problems? That is an issue that Glenn has been working on for the past ten years. Glenn knows more about the flooding issue in Town more than anybody. Knows what goes under the road and what goes 5 or 6 miles up the road too, but it is a multifaceted problem that is being studied and the first thing we had done was a year or two ago was we had a firm, through a grant, and we did an optical inspection of our pipes of our storm system and that only went up to the Stone Tavern. Most of that system under there is in bad shape and some of it has collapsed and when you get to where Stacy is there is an old system that was put in. We did a historic search, someone from DelDOT did, on that area of town and there are a number of pipes going underneath where Stacy lives down that road and dead end and join at odd places so that's part of the problem. The other part of the problem was is that down at the South end of Town is also weird that's water is supposed to flow to. Those areas when you notice the water it percolates up through the storm sewers around Joe and across the street that's because of where that water is supposed to drain to is no longer functioning and once it drains to that area where the poles are sticking up there is another pipe that goes from there into the Little River and there is whole sequence of problems and then there is the ditch. Have been working with the County on that. Everybody wants to pass that ditch on to somebody else. DNREC doesn't want it or claim ownership of it; the County doesn't claim it or want ownership of it. Everybody is passing that ditch around. Use the fact that the Town residents are actually digging that ditch out themselves as a way of trying to get a little bit of momentum in that area. Can promise that it is being looked into but have not received any word on it yet. Glenn will be seeing Alan Angel again tomorrow. We believe it is County and then it is a matter of getting the responsible agency to clean it out. One of the things that might help when we get the report for the flood/storm water and flood mitigation strategies that we have the grant for. The grant only goes from Stone Tavern north which is a whole other set of issues, but the ditch is not, it will be included in that study. It's almost the same ditch that runs all the way down. Hoping to get more insight into the ditch up there that might help us a little bit with the ditch down here, even though the second phase of the study will take care of the southern part of Town. Right now just waiting for the report on the northern half of the Town. Stacy is right, they have all the water, when it comes down and when the rain comes down faster than the ground can absorb, because it is angled that way and when it's filled, then it jumps off to a ditch that goes across the road then it goes into yard and Theresa's yard, then it runs down the street and settles in front of Joe's place where his storm sewer is already filled most of the time anyway. So it's a multifaceted problem that we're working on and when we get these pieces

fixed we'll find that we do not too bad because even with this huge amount of water we saw the other day it was gone the following morning. We drain fairly well but we don't have the capacity to hold the volume that comes at us quick, either through rain water or through tidal action and one of the two things that are part of this study we are working on is trying to find out if it's feasible is to do our own catch basins in Town. So there would be a catch basin around where the poles are sticking up on the east side of the street, and a catch basin up around the Dog Park, in the phragmites area. The size of the catch basins would be calculated so that when you look at all the water that accumulated the other day, that's about the worst you never saw it go into Joe's place, have seen it that high before so you can easily calculate how much water that is by the depth and the area and so that amount of water has to be able to be displaced into a catch basin and be able to flow freely into that. When you can do that rather the water being there it would flow into the catch basin. Same thing holds true for the north end. They have already calculated the amount of volume of water to be in the street and surrounding area and if the catch basin is comparable to that or greater then all we have to do is move that water to that location and then the streets remain clear and so does the property. We're working on it; it's been a long haul. Stacy appreciates that there has been a number of grants and studies for that and it's not just a back street problem, but a Town problem. Thank Nano and Adrienne for all the work they did. The flood could be so much worse if they had not put in a lot of work and effort into working on the ditch. Knows it's a big problem so will keep paying her taxes and crossing her fingers. Town is working on it, that doesn't help, but we are working on it. Glenn was at Joe's when Nano walked in covered in mud and he immediately when home and sent out emails to all people he knew telling them it was insane to have Town resident out there with a pick-ax trying to clean out a ditch that's not even on Town property not even in Town Boundary.

Land Development Ordinance is a wrap. It is finished and on our website in 2 places. Posted on website under News and Events, indicating that there would be a public hearing about it. Posted under Community, click Land Use Ordinances, posted there as a draft either above or below the current Land Development Ordinance. Penny is in the process of getting it properly posted. We talked to our Solicitor about making sure everything was being done properly in regards to public awareness is being done. One of the first steps we need to do is get it in the paper. Penny went and had hard copies printed. Only did a few it is 100+ pages long, has copies. It is in .pdf form on our website people can download it if they wish. Tentatively the public will be on December 2 or maybe the following week on our normal Town Council meeting, probably before. Not sure of the dates yet. Penny had to see when we could get it in the paper because it needs to be in there for 20 days before we can have hearing. As soon as she can get it in the paper she will do that. It will be available in hard copy for people who want to share only did 4 copies. Is available online and can be downloaded. Glenn encourages everyone to go through it because we are not making incremental changes, well they are, but there are so many that it made more sense to just take down the old document and approve the new document rather than go through change by change by change. So a number of changes built into it, a pattern book attached at the end that has to do with what we're doing in our economic zone. A lot of what's in this Ordinance has been built around our vision for the future in terms of our economic zone and how we would like to see that grow and how we could control what occurs there in terms of

building style and materials and so forth. So that's in there so is a pattern book, at the back end of it. It is a big document. Bill has been unbelievably helpful in this process. Glenn dealing with stuff that would be a big issue for the Town. Bill has spent countless hours going over the document with a fine toothed comb and found every type of typo error, legal error, all kinds of things. Our work that we've been doing with Institute at the U of D for Public Policy, they've carried a heavy load getting this document constructed for us. Owe Bill a big thanks for all the work he's done. Please check and see when the meeting is, will try to get it posted in the next couple of days.

The Post Office Lease is up for renewal. The Post Office sends out a contract to us for a five year lease and we got the recent one and they pretty much wanted to give us \$30 increase for a five year lease, but they have a curve ball they threw at us this time. They wanted us to pay them \$2000 up front to a broker, this is hard to believe, but the Post Office has decided that they needed a firm to broker the deals with all the communities they have Post Offices with. So they hired this firm, but instead of them paying the firm they think that the needed the idea was that the Town's pay the firm. So the brokerage firm wants \$2000 from us to represent the Post Office. Glenn renegotiated the deal, but in hindsight wished he had asked more, but he got what he asked for. We were getting \$773/month for rent. Told them we wanted \$900/month so instead of getting \$9,276 we'll get \$10,800/year. Then wanted the \$2000 we were being forced to pay them up front, which we will still do, want that advertised over the next five year lease which is \$33/month. So in addition to the \$900 we'll get an extra \$33 which will gets us back the \$2000 then at the end of that five year lease want the \$900/month to increase to \$1000/month and they agreed to that too. So that's all in the new lease. Could probably have gotten more but afraid of asking too much more than find out they don't want the Post Office any more. Other thing negotiated was that Post Office had in the lease that they could cancel the lease with 30 days notice, so they could in 30 days with no notice at all say they were out of here and we're stuck trying to find a new tenant because we really rely on that money. Renegotiate that to 6 months so they have to give us 6 months notice that they are leaving.

Land Use Ordinance. Is available now for people to review. Posted on our website in two places. Penny printed out hard copies but they are not going to be mailed out. So if somebody is having difficulty either doesn't have a computer or doesn't have a friend who has a computer or can't go a library that has a computer they can contact Penny and say can I have of those hard copies to look through, and she has 4 copies, Will put in the newspaper in the next day or two announcing when the hearing will be, which will be either December 2 or before our regularly scheduled Town Council Meeting the following week. Don't know which it is yet has to get in before we can set the date, there has to be 20 days of public review before we can have the meeting. That is what working on right now. In terms of the Land Ordinance, it's available right now. When finished with the meeting can download it or look at it. You'll see it very easily on our News and Events Section on the right hand side, click on that, or you can go to Community the dropdown menu will say Land Use and Ordinances click on that and you'll see it there too, along with the current Land Development Ordinance, if you wanted to review side-by-side.

Ed Strouse had some people look at the ditch on the County Zoning Map, ditch across from Stacy and Adrienne, looks like it is owned by Mark Cartanza. Glenn might want to talk to him. Glenn said it is, but that's not the problem. There is an easement. The ditches are owned either by the farm or by the Town. As it turns out none of them are owned by the Town they are outside of our boundaries so they are owned by the farm. Like the issue we had a few years back with the Cartanza property on the northeast side of town and that easement there and that road and all hoopla we went through with that issue. You are right it's owned by Cartanza, there is an easement on that ditch and the County technically is if, it's considered a tax ditch then the County is supposed to take care of it, the County is deciding if they want to call it or whether it is a tax ditch in which case they can skirt responsibility. Ed wanted to know if we can find out who requested the easement and for what purpose and wouldn't the person who requested the easement be responsible for the maintenance? Glenn told Ed could do it. Glenn waiting for report to come. Hasn't been easy because everything Glenn has found out about our water system is not accessible digitally. Glenn has a few friend who didn't mind going into the basement and go through boxes of stuff and pull out things, an example we had deteriorating bulkhead by the bridge where everybody is using it for fishing, even though it is private property, and there was a big hole that opened up that swallow a small child or a small adult and it was a rusted part of that bulkhead nobody wanted to take responsibility for it and said the Town has to fix it. Glenn's friend went into the archives and found out there was an easement that as issued by DeIDOT a long time ago when they put in the bridge where they wanted an easement on that piece of property so that if they ever had to in equipment to fix that bridge they would be able to do so. In the easement it stated that they were responsible for that bulkhead. Glenn showed them that document and literally within the following week they came and fixed the bulkhead. Had he not had that document no one would have come at all. It's like the same problem we're having with the ditch is that we have to find these things and they were put in so long ago they were not in the digital format. One of the things that is happening as a result of the storm water flooding mitigation, the \$49,000 study that we have underway and that is almost finished, and that we paid for 100% through grants. One of the things in that study is that Duffield, the company that's doing the work, they are digging into to all this stuff they're going into all the archivable data. They will know how that's being handled on the north end of our Town and they suggested to us that in the process of them doing that, although the study of the scope of that work does not include the south end of our Town they were going to put some eyes on it because they would be in the right place to see if they could come up with that information for us. So waiting right now, other than complaining to the usual people, waiting for Duffield's study, hoping it will shed some light on that ditch for us, if not then as you indicated, probably on due diligence until the next phase of the study takes place. Ed appreciates that information and that everybody in Town, or at least on the south end, should recognize Mr. Madrid because that was a lot of work to clean that whole ditch out.

Therese wanted to make sure that Glenn found that banners that had fallen down. When her husband, Dennis, was walking around today he found them put them at Glenn's house. That answered the question, he asked Doug, Bill and Carol, that if they didn't mind and were riding by and picking them up for safe keeping at the Town Hall and until we decide what to do with

them. If they only slide off, they slide on and then there's a zip tie that goes through a grommet that holds them in place so they won't slide back off. If that is broken and they slip off that's one thing, but if the bracket or the rod it's self broke, that's something different and we'll have to figure out how to deal with it.

Clay traffic – other than the traffic monitoring, it seems that we have someone who wants to go north bound in the south bound lane and south bound in the northbound lane. Has done this a couple of times now, in the early morning hours, not sure what the individual is up to. There is someone who goes through Town about 100 mph around 430. Glenn wanted to know if it was in the same timeframe and Clay said no going too slow. Asked if it was the paper delivery, could be because they go on both sides of the road. Possibly the Dover Post delivery and the people with the State News have boxes so they put them in there. Dover Post need to pick up before it rains or it gets nasty.

Bill called the Dover Post because he noticed when they do their walks that a lot of people don't bother to pick them up and then they have the lawn mower run over them and shred them into a million pieces and spread them over all the place, then the winds come by and blows them and they spread to other people's property. So he thought of it as a littering problem and called the newspaper and asked that they not do it anymore and they wouldn't do that, but what if the people request that they not be delivered and they said that they could do that but each individual homeowner would have to call in to the newspaper themselves and ask that the newspaper to stop. Also asked the newspaper couldn't we put some kind of marker on the mailbox a reflective yellow or blue, purple or whatever for the people who do want the paper and if they do have a marker on their mailbox and they do or don't want it and they wouldn't agree to that either. So we're stuck with it and it's a big litter problem because a lot of people don't pick the papers up. People will walk around the paper and not pick it up.

NEW BUSINESS

Have a public meeting at the fire hall on December 2 from 7-8 p.m. Clay and Susan were kind enough with their time to go door to door and hand out flyers so we know that everyone in Town has received notice so whether they show up or not will not be because they were not aware. But that will be at the fire hall on December 2 from 7-8 talked to Kenny and he assured Glenn the fire company would take responsibility for making sure that the space was COVID compliant since the Town does not have the capability of doing that which is one of the reasons we have been having ZOOM meetings. Would be COVID complaint told Kenny that told everyone mask would be required and it was on the notice that mask will be required so hopefully everyone that shows up will see that and put the mask on. Glenn invited Commissioner Angel, his father passed away this past week, talked to him the other day and he said he would still like to come. Glenn will see him tomorrow night 2 more meetings with the redistricting commission, he was still planning on coming. Also in conversation several times with Detective Kelly Diaz, responsible for the shooting that occurred in Town and subsequent arrest, he will not be coming because it is his feeling that it's still an on-going situation. Glenn told him he was hoping to see

come out of this meeting was the establishment of a Town Watch and to that end he felt there was someone else in the Department better suited for that kind of conversation. In a conversation also give an update on the incident that occurred itself so they've been invited Glenn will follow-up with them on Wednesday to make sure that they are in fact still coming. Those are the only people Glenn invited. See everyone Thursday night from 7-8.

Terry Gentry – no one on the either side of them has sidewalks and they want to know if they can take theirs out. Half of the Town has sidewalks and half doesn't. They are in the middle no sidewalk to the left of right. Glenn told her didn't have an answer and would look into it. Gut feeling is no sidewalk they don't own. The property from the sidewalk to the curb in their responsibility but they do not own. Not sure of the answer to that. If houses on either side do not have sidewalk what is the purpose of theirs. Who would Terry have to contact? Glenn told her since she asked the question let the Town find out for them. Don't know the answer. Know its Towns responsibility to take care of these things but don't know. Don't know what happens if you don't want them. Can't get rid of sidewalks that are put in place through the whole town, but talking about a section that goes really has nothing leading into it or away from it. Home to left and right of them do not have sidewalks. Unique situation, so the question is do you remove the piece that is there or do you continue the piece that is there to join the piece that is adjacent to it. Don't know how that is viewed under County code. It is a County Code or DelDOT or both issue. Glenn will look into. She asked about putting sidewalks through Town to make it a nice. Some people in Town who don't have sidewalks and they don't want them. Good for the Town if makes it safe to walk through the whole Town, ride your bicycle or walk you dog, and whenever you don't have a sidewalk that's a section of Town that people will have to walk on the road and as Clay points out some people don't know what side of the road they need to drive on, and you have speeders to the tune of 1700/week. Sidewalks are a safety issue and Glenn is a sidewalk person.

Glenn has heard some rumors that the Town is not forward thinking and does not have a plan for its future and takes offense to that. Have been working for the past several years on a plan, but last year rather diligently and the Master Plan that we have for the future and our Comprehensive Management Plan, which quite an impressive document. The Master Plan which you can look at on our website under Community, click under Land Use and Ordinances and you will see the Plan there and you will see it in its entirety. One of the things in the Plan, there is a document that goes with it, we don't have posted because it is too lengthy, but is for not only for sidewalks, but for bike trails, and walking trails, behind the Town and joining up with the Little Creek Wildlife Area, at one point. So to your question it would be a good idea to have sidewalks, it would be a community vote, and the plans are in place for us to have them in the future. But like everything else we have to prioritize what we work on and find the money for everything. You heard the Treasurer's Report; we never at any given time have more than \$35,000 in the bank.

At Port Mahon where the dump truck lost half of its load of blacktop, there is a loud, loud noise every time a dump truck goes over it, it really slows them down. Asked if she meant by the Post Office. It's very loud, very loud, Glenn can make a call it's probably in the same area as the

sidewalks. Has slowed them down.

Terry Signs at Dog Park – Drug Free. Been there for 5 years. There is activity going on there. There is a sign that state speed limit 25 mph, but still have 1700 speeders a week. Don't think that the people who are inclined to break the law are highly motivated to change their ways by a sign. Also have no vaping as well but see that going on. Drug activity going on there. More going on then she gets mail a week. Usually in the parking lot and have people who spend the night. Hopefully discuss this Thursday night. If we have the interest within the community to establish a Town Watch then thinks like you just mentioned would be curbed. It might help they might find more secretive places to do things. They are not longer doing it at Cavaliers because Town Council worked hard to have the buildings condemned and torn down and there down. That one place where things were going on, which was the house behind Cavaliers is gone because people will always find someplace to go. Glenn has some people he won't mention that are by him to go down Port Mahon Road. He can goes down that road a lot so he knows who he sees down there. So if we had an effective Town Watch that would be a deterrent for some of that activity. But that's going to require people within the Town to be interested enough to help curb this type of behavior if they become part of the Watch. If they tell Glenn then what happens, Glenn said they don't tell him will have someone from the State Police talk intelligently about this but Glenn is not that person. His understanding is the Town Watch's relationship will be with the State Police. That's the way that Pickering Beach and others are so they'll discuss how mechanism will be in place. What it won't be is you call up the Mayor and say this is going on because he has no authority he's been told he can't do anything about it to call the State Police so hopefully we'll learn more about that this coming Thursday.

Scott - Fire Company establishing their boundaries for the past year and half to two years and Board of Director's would like to know what they have to do about a fence. Want to put a fence up, County Code is a little bit conflicting with what they've seen in the Land Use Ordinance what they are supposed to do for permitting. Don't know exactly do know that fences are in our Ordinance because it talks about height and only restriction aware of is in terms of how close it can be to the front of a piece of property and the part of the fence in the front of the property has to be lower than the fence that your allowed to do for the rest of the property. Not aware that there was any big restrictions on that. Referred to Carol. Asked where they wanted the fence, behind the firehouse, between the farmland? Not understanding where it is going to be placed. East and South parameters. From Carson Lane to firehouse parking lot, east parameter, south side along Wilson Lane. Not sure if that is the front or back of the property. One piece of property is landlocked from the road. It's the field behind Sherman's all the way to Carson; problem is that the closer to Carson Lane there is infiltration on the property with structures and buildings after they establish the line, now that they now have gotten the owners to get back where they belong want to establish a parameter. Don't have parameter through the whole property. Speaking on behalf of someone else, thinks that is what they area after. Suggestion by Glenn do a screen shot from a computer aerial shot of the plot, goggle it, take a marker and outline it and give it to Carol so she can see it. Will get something to Carol.

Motion made to adjourn at 8:45 p.m. by Judy and seconded by Stacy. Motion carried.

Respectfully submitted,

Penny J. Gentry
Secretary